

HAZARD MANAGEMENT FORM – MASSEY UNIVERSITY

Department/Section: School of Engineering and Advanced Technology, Turitea (SEAT-PN) **Date:** 31 July 2009

Location: Riddet 12, 2.03 (Advanced Electronics Laboratory) **Assessor:** Ken Mercer

Hazard	Hazard Score	Significant hazard? Yes/No	Practicable to eliminate? Yes/No	Practicable to isolate? Yes/No	Practicable to minimize? Yes/No	Controls required (including existing)	Person responsible and date
Computers, bench instrumentation	2 x 1	N	N	N	Y	Use is intermittent and not for extended periods. Link to preventing GPIs on browser homepage	
Mains powered equipment.	2 x 1	Y	N	N	Y	All outlets are protected with RCDs. Continual visual check of mains cables by staff. Normal care and attention expected.	
Working on mains powered projects	4 x 1	Y	N	N	Y	Not permitted without close supervision. Avoid where possible by use of plug packs.	
Soldering (burns, splashes)	1 x 2	N	N	N	Y	Care required, safety glasses provided	
Stored Equipment	3 x 1	Y	Y	N	Y	Shelves bolted to wall. Keep heavy items on lower shelves.	
Trip hazard	2 x 2	N	Y	N	Y	Good housekeeping, bags stored in pigeon holes	

Hazard Score = Consequence X Probability	Where.	Consequence =	1	Minor Loss	Probability =	1	Low (remotely possible)
			2-4	Serious Loss		2-4	Medium
			5	Major Loss		5	High (it happens all the time)